

## 2006 Carey Award Program

### Eligibility

All VA organizations are eligible to compete for various awards. Winners of the **Trophy Award** will **only** be eligible to apply for the “Circle of Excellence Award” during the **five (5)** subsequent years after the year that they received the trophy.

### Timeline

### 2006

Intent to apply*	February 23
Notification of participation**	March 23
Applications Due To Administrations	VHA, NCA, VBA (April 21)
Applications Due To MSIS 008B3	May 5
Application Review	June 5 – 9 (Week I) or June 12 – 16 (Week II)
Site Visits	July – August
Final Judging	September

\* Intent to apply is a written indication by an organization that they have an interest in applying for the Carey award. Intent can be communicated through email to the Carey Program Manager or Administration award coordinator. This information is used in initial planning in determining criteria and examiner needs.

\*\* Notification of participation is a commitment by potential applicants of participation. Administration coordinators and participating staff offices **must** notify Management Systems Improvement Service (008B3) of the number of expected applicants and examination criteria (business or health care) to be used no later than March 23, 2006.

## **2006 Carey Circle of Excellence**

### **Eligibility**

Organizations that have won the Secretary's Performance Excellence Trophy within the previous five years are eligible to compete for the "Circle of Excellence" category of recognition. This includes trophy winners from 2001 to 2005.

**Circle of Excellence (COE) Award:** organizations that demonstrate effective, systematic approaches to management, initiate refinements to continuously improve processes, and show positive trends and results in most areas of importance.

### **Timeline**

<b>DATE:</b>	<b>ACTIVITY:</b>
February 23	Applicant contacts Administration/MSIS with intent to apply
April 28	Applications due to Administrations
May 11	Applications due to MSIS
June 12	Examiners complete Independent Reviews of applicant application and submit scorebooks electronically to MSIS
June 16	MSIS collects and re-distributes Examiner Team member score books to entire team.
June 22	Consensus conference calls begin
July 18	Consensus calls complete
July 25	Consensus report and scores complete
August	Site Visits
August 31	Examiner Team submits electronically the final consolidated Feedback Package to MSIS.
September	Judge's consensus call
October	Secretary selects winners